City of Minneapolis
Environmental Services
250 South Fourth Street - Room 414
Minneapolis, MN 55415
(612) 673-3179 Fax (612) 673-2635

WELL CONSTRUCTION PERMIT APPLICATION

City of Minneapolis

Application Received

LEGAL DESCRIPTION OF WELL LOCATION:

Attach a site map showing well location(s). Identify property lines, buildings, roads, intersections, and other structures. Reference distances from the nearest landmark.

TOWNSHIP	RANGE	SECTION	SMALLEST	QUARTERS		LARGEST	DEPTH	WELL HEAD FINISH	UNIQUE NUMBER
N	W		¼	¼	¼	¼			
N	W		¼	¼	¼	¼			
N	W		¼	¼	¼	¼			
N	W		¼	¼	¼	¼			

WELL ADDRESS:

SITE NAME:

SITE ADDRESS:

☐ **For AT-GRADE WELLS submit the following information:** An explanation as to why the well casing cannot terminate 12 inches above grade, and a cross-sectional diagram of the well cap and vault or manhole.

☐ **For wells constructed through a CONFINING LAYER , submit the following information:** well diameter, grout material, drilling method, grouting method, casing materials, cross-sectional diagram of the well, and cross-section of anticipated geologic formations.

☐ **Yes** ☐ **No   Is a variance required?** The Minnesota Department of Health must approve all variance requests.

☐ **Yes** ☐ **No   Is the well to be constructed in the Minneapolis right-of-way?** An encroachment permit needs to be obtained prior to issuance of a City Permit. For an encroachment permit contact Minneapolis Public Works Engineering Design, Right-of-Way Department at 612-673-2403.

TYPE OF WELL TO BE CONSTRUCTED:

☐ Monitoring ☐ Recovery/Remedial ☐ Industrial ☐ Air Cooling ☐ Irrigation
☐ Domestic Drinking Water ☐ Nontransient, Noncommunity Public Water Supply
☐ Noncommunity Public Water Supply

WELL OWNER:

WELL OWNER:	ADDRESS:	STATE:	ZIP CODE:
CONTACT PERSON:	CITY:	PHONE NUMBER:	

ENVIRONMENTAL OR ENGINEERING CONSULTANT:

CONTACT PERSON:	COMPANY NAME:	PHONE NUMBER:

PROPERTY OWNER: (if different)

PROPERTY OWNER:	ADDRESS:	STATE:	ZIP CODE:
CONTACT PERSON:	CITY:	PHONE NUMBER:	

If the well owner is not the property owner, Minnesota Statues, Chapter 103I.205, Subdivision 8, requires that, "A person may not construct or have constructed a well for the person's own use on the property of another until the owner of the property on which the well is to be located and the intended well user sign a written agreement that identifies which party will be responsible for obtaining all permits or filing notification, paying applicable fees and for sealing the well. If the property owner refuses to sign the agreement, the intended well users may, in lieu of a written agreement, state in writing to the Commissioner that the well user will be responsible for obtaining permits, filing notification, pay applicable fees, and sealing the well. Nothing in this subdivision eliminates the responsibilities of the property owner under this chapter, or allows a person to construct a well on the property of another without consent of other legal authority."

☐ **A signed agreement must be included with this application if the property owner and intended well user are not the same person or company.**

PROPERTY OWNER SIGNATURE (OR AGENT):	DATE:	RELATIONSHIP TO PROPERTY:

WELL CONTRACTOR INFORMATION:

COMPANY NAME:	ADDRESS:	STATE:	ZIP CODE:
CONTACT PERSON:	CITY:	PHONE NUMBER:	

I understand that all information provided in this permit application is true and complete. I understand that misstatements of facts may result in forfeiture of all rights to licensure/registration as a well contractor/monitoring well contractor in accordance with Minnesota Statues, Chapter 103I.

LICENSED OR REGISTERED CONTRACTOR SIGNATURE:	DATE:	REGISTRATION OR LICENSE NUMBER:

PENALTIES: Failure to obtain a permit prior to constructing a well is a violation of Minnesota Statutes, Chapter 103I, Minnesota Rules Chapter 4725, and City of Minneapolis Ordinances Chapters 48 and 216.

Contact Minneapolis Environmental Services prior to beginning work on-site.